

# Application for Design Review

NAME (Unit owner)

STREET NO.      STREET NAME (Unit address)

MODIFICATION TYPE\*

DATE OF APPLICATION

DATE OF COMPLETION

DESCRIPTION OF MODIFICATION

ADDITIONAL CONDITIONS (MCHOA ONLY)

## INSTRUCTIONS

- For complete information, refer to the Covenants, Conditions and Rules (CC&Rs).
- Changes may not proceed without prior committee/board approval.
- "Modification type" is a short description of the type of work you plan to do, eg. "Fence repair".
- Work must finish within 60 days of approval unless otherwise granted in writing
- Management company must be notified in writing when work is completed

You must include the following (if applicable):

- a plan drawing
- accurate measurements
- detailed sketch or catalog of finished modification
- materials list
- colors

I understand that all modifications must be made in accord with the CC&Rs, bylaws and architectural guidelines of the MCHOA as well as all applicable building codes.

SIGNATURE

DATE

**MCHOA ONLY**

- Approved  
 Denied  
 With conditions

SIGNED

DATE